

Chair of Trustees *Recruitment Pack*



Who are we?

About Sheba Arts

Founded in 2018 as a community group and registered as a CIC in 2020, Sheba Arts is promoting cultural equality and inclusion through vibrant and innovative arts projects. As a refugee and migrant-led arts organisation, we work across Greater Manchester and North West to support refugee, migrant and global majority people.

Despite the pandemic, we have grown so fast with an unparalleled track record of developing the finest talents who have gone to become leaders and artists. We are connected to hundreds of artists and facilitators from all over the UK and thousands of audience members live and online from the UK and internationally.

Sheba Arts' Equality Policy

Our Equality Policy outlines the commitment of Sheba Arts to promoting equality, diversity, and inclusion in all aspects of its operations. It aims to ensure that everyone, including trustees, staff members, volunteers, and service users, are treated fairly and with respect, regardless of their protected characteristics.

Chair of Trustees

Sheba Arts seeks a Chair to lead the Board of Directors

We are seeking someone with leadership experience, a passion for supporting underrepresented communities, and a strong commitment to advocating for the organisation.

The Chair will provide strategic leadership to the Sheba Arts board, ensuring effective governance of the CIC in alignment with its vision.

They will oversee the organisation's governance, compliance, and management, striving for best practices in achieving its charitable aims and ensuring financial sustainability.

Please note this is an unpaid position, though travel expenses will be covered where required.

Terms of office

Board members need to attend each quarterly meeting plus the AGM, generally held in Manchester city centre or via Zoom. They are responsible for strategic planning, recruitment, governance and reporting, with the flexibility to respond swiftly to occasional urgent issues.

The appointment is for an initial term of three years, subject to a majority vote of the board.

We welcome applications from all over the UK and can cover travel expenses for in-person meetings.

Job description & criteria

Responsibilities

- Provide strategic leadership and oversight.
- Lead the board in ensuring it fulfils its responsibilities for the governance of the organisation
- Support board development including recruitment, induction and retention of suitably skilled and committed trustees
- Chair board meetings/set board agendas alongside the Artistic Director
- Serve as an ambassador for Sheba Arts

Required skills & aptitudes

- Leadership and governance experience
- Strong advocacy skills for underrepresented groups
- Proven ability to promote equality and tackle discrimination
- Skilled in conflict resolution and group cohesion
- Experience or knowledge of the UK arts sector, community arts, working alongside migrant, refugee, underrepresented groups
- Understanding the challenges refugee and global majority people are experiencing (exclusion, discrimination, marginalisation)
- An open leadership style with the ability to listen, to understand, and to empathise – and not to minimise people's experiences.
- Ability to be responsive when advice, support, or authorisation is needed

What you'll gain

- **Training opportunities** to develop existing skills and knowledge, learn new things, and upskill.
- **Travel expenses** regardless of location for all in-person meetings; we just ask that you be in the North West.
- **Free tickets** to all of our Sheba Arts events and exclusive opportunities for other events we are invited to.
- **Access to our network** of talented creatives and producers.
- **A friendly community** to connect with!

How to apply

To apply, please provide your cover letter explaining why you are motivated to join our board as Chair, how you meet our required attributes, and those desired attributes which resonate for you.

Applications should be sent to jobs@shebaarts.com by **Friday 28th February at 17:00**.

Everyone regardless of race, gender, class, disability or sexuality is welcome to apply, though we encourage those from the global majority and of marginalised backgrounds.

For an informal discussion about the role, please contact Artistic Director and CEO Fereshteh Mozaffari at Fereshteh@shebaarts.com